

**APPLICATION FOR FIRST YEAR COURSE REPEAT  
NORTH CAROLINA STATE UNIVERSITY**

Department of Registration and Records  
1000 Harris Hall

**INSTRUCTIONS:**

1. Use a separate form for each course being repeated.
2. Students are eligible to repeat without penalty one time a maximum of two courses (but not more than 8 credit hours) at the 100 or 200 level, in which the student received a grade below C- on the first enrollment.
3. First attempt of the course must have occurred within 12 months of the student's initial enrollment in any classification.
4. The second attempt occurs in a regular semester or summer session which ends within 12 months of the completion of the first attempt of the course; (if the course is not available during that period or if the student is not enrolled when it is available, then the second attempt must occur in the next regular semester during which the student is enrolled at NC State University and the course is available.)
5. Must be submitted to the Department of Registration and Records on or before the "last day to drop a course without a grade for courses at the 400 level and below" of the semester or summer session in which the course is repeated.

**Last day to drop for current semester:** \_\_\_\_\_ (\*If not submitted by this deadline, see note below.)

PRINT NAME			
	LAST	FIRST	MIDDLE
STUDENT ID NUMBER	_____/_____/_____		

FIRST OFFICIAL ENROLLMENT OF COURSE						
COURSE			FALL	SPRING	SSI	SSII
PREFIX	NUMBER	SUFFIX	20____ YEAR	20____ YEAR	20____ YEAR	20____ YEAR

SECOND OFFICIAL ENROLLMENT OF COURSE						
COURSE			FALL	SPRING	SSI	SSII
PREFIX	NUMBER	SUFFIX	20____ YEAR	20____ YEAR	20____ YEAR	20____ YEAR

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Adviser's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*After deadline the signature of the Dean is required.**

Dean's Signature: \_\_\_\_\_

Date: \_\_\_\_\_