

**IEEE MTT-S AdCom Meeting**  
**20-21 September 1997**  
**Phoenix, AZ**  
**Agenda**  
**Saturday, 20 September 1997**  
**Hyatt Regency Hotel**

<u>Schedule</u>	<u>Topic</u>	<u>Speaker</u>
5:30 pm	Adcom Reception	Sundance Room
6:30 pm	Adcom Dinner	Sundance Room
8:00 pm I	Meeting	Regency B Room
	<u>Welcome and Introduction</u>	Bryan
	A. Adoption of June 1997 Meeting Minutes	
	B. Adoption of Agenda	
	C. Introduction of Guests	
8:10 pm II	<u>Presidents' Message</u>	Bryan
8:15 pm III	<u>Secretary's Report</u>	Steer
	A. Future AdCom Meetings	
	B. Report on Email Motions	
8:20 pm IV	<u>Highlighted Items</u>	
8:20	A. 1997 IMS Chairman's Report	Weil
8:35	B. 1999 IMS Chairman's Report	Eisenhart
8:50	C. European Microwave Week Report	
9:00pm V	<u>Nominations and Appointments</u>	Kagiwada
	A. Nomination/Election of AdCom Members	
	B. Nomination/Election of President	
	C. Nomination/Election of Vice-President	
9:45 pm	---BREAK---	
10:00 pm VI	<u>Publications Committee</u>	
	A. Chairman's Report	Fiedziuszko
	B. <i>Transactions</i> Editor's Report	Mink
	C. <i>MGWL</i> Editor's Report	Sorrentino
	D. IEEE Press/MTT Book Series	K.C. Gupta
	E. Additional Items	
10:45 pm VII	<u>Standards Coordinating Committee</u>	Marks
	A. Chairman's Report	
	B. Additional Items	
11:00 pm VIII	<u>Intersocietal Liaison Committee</u>	
	A. No Report	Perlman
11:00 pm	---ADJOURN---	

Hosted by 2001 IEEE MTT-S International Microwave Symposium Steering Committee, Samir El-Ghazley, Chairman

**IEEE MTT-S AdCom Meeting Phoenix, AZ**  
**Sunday, 21 September 1997**

7:00 am	Buffet Breakfast	Atrium Room	
8:00 am	Adcom Meeting	Regency B Room	
8:00am IX	<u>Membership Services</u>		
	A. Chairman's Report		Thoren
	B. Chapter Activities		El-Ghazely
	C. Newsletter Edition		Truitt
	D. 1998 Distinguished Microwave Lecturer Selection		Harris
	E. Additional Items		
8:20 am X	<u>Budget Committee Report</u>		Pollard
	A. Treasurer's Report		Rezek
	B. Additional Items		
8:45 am XI	<u>Long Range Planning Committee</u>		
	A. Chairman's Report		Crescenzi
	B. Additional Items		
9:00am XII	<u>IEEE Reports</u>		
	A. TAB Meeting Report		Bryan
	B. Additional Reports		
9:10 am XIII	<u>Meetings and Symposia Committee</u>		
	A. Chairman's Report		Sudbury
	B. 1998 IMS Report		Stitzer
	C. 1998 RFIC Symposium		Nair
	D. 2000 IMS Report		Thoren
	E. 2001 IMS Report		El-Ghazaly
	F. 2002 IMS Report		Harvey
	G. 2003 IMS Chairman's Report		Synder
	H. 2004 IMS Chairman's Report		Varian
	J. 1997/1998 Wireless Communications Conference		Marks
	K. Meeting Sponsorship Requests		Schindler
	L. Additional Items		
9:50 am XIV	<u>Education Committee</u>		
	A. Chairman's Report		Swanson
	B. Additional Items		
10:05 am XV	<u>Awards Committee</u>		
	A. Chairman's Report		McQuiddy
	B. Additional Items		
10:20 am XVI	<u>Operations Committee</u>		
	A. Chairman's Report		Barr
	B. Committee on Electronic Communications		Wetenkamp
	C. Administrator's Report		Sparks
	D. JOLLY (Journals On Line) project		Barr
	E. CDROM Project		Jackson
	F. Additional Items		
11:00 am XVII	<u>Technical Coordinating Committee</u>		
	A. Chairman's Report		Sullivan
	B. Technical Committees' Information Items		
	C. Additional Items		
11:45 am XVIII	<u>New Business</u>		
12:00 pm	---- LUNCH ----	Atrium II Room	
1:00 pm	Leave for Tour of 2001 Symposium Site		El-Ghazley
3:00 pm	Return from Tour and Adjournment		